

Changes have been approved by  
LLC Teaching University Geomedi's  
Academic Board session:  
Protocol #11, 02.10.2020

Rector, Professor \_\_\_\_\_ Marina Pirtskhalava

**Teaching University Geomedi LLC**  
**Regulation of Science Foundation**

**Article 1. General Provisions**

1. This Regulation defines the legal status, structure, authorities and other matters related to the operation of LLC Teaching University Geomedi's (hereinafter the University) Science foundation (hereinafter referred foundation).
2. The Foundation is a structural unit of the university.
3. The Foundation represents the University when exercises its powers.
4. The Foundation, within its competence, is accountable to the Rector of the University.

**Article 2. Goals and Objectives of the Foundation**

**The Goal of the Foundation is:**

1. The goals of the Foundation are:
  - A) Supporting the scientific-research activities at the University, defining the models for financing the researches;
  - B) Providing finances for the scientific-research projects;
  - C) Reviewing scientific-research projects with the involvement of local and foreign experts and ensuring their financing / co-financing;
  - D) Supporting current/future research projects within the University.
2. Hence for the goals set in paragraph 1 of article 2, the objectives of the Foundation are the following:

- A) Defining funding models for financing scientific research activities at the University;
- B) Cooperation with international, regional and local scientific foundations, as well as governmental and non-governmental donor organizations in the matter of financing institutional research;
- C) Forming local and international contacts for the purpose to promote research results and to internationalize university's scientific-research funding.

### **Article 3. The functions of the Foundation**

1. The functions of the foundation are:

- A) Planning, administering and promoting various activities (scientific grants, joint scientific researches, inviting specialists / scientists to conduct lectures/seminars in the relevant field, conferences, seminars, organizing conferences and seminars, staff participation in international conferences, etc.) necessary for the effective and uninterrupted implementation of scientific research activities / projects at the University and providing funding / co-funding for these activities;
- B) Supporting university's staff, who are involved in scientific research activities;
- C) financing scientific missions;
- D) Elaborating/initiating projects that are related to the financing the scientific-research activities;
- E) Implementing the measures necessary for obtaining funding (internal grant) for research projects (competition, etc.);
- F) Facilitating the acquisition of external funds (grants, donations) for scientific research projects, providing consultations to persons involved in scientific research activities;
- G) Forming contacts and cooperation with international, regional and local foundations, governmental and non-governmental donor organizations (foreign universities, scientific foundations, business sector, etc.) in order to ensure their support and involvement in research projects;
- H) Organizing and promoting international congresses, conferences, seminars, symposia in Georgia and abroad;
- I) Awarding the best scientific publication revealed through competition.

J) Reviewing and financing a research project submitted by the academic staff/student of the University.

2. To achieve the goals/objectives defined by the present Regulation and to carry out its functions, the Foundation collaborates with the faculties of the University, scientific-research units, academic and scientific staff, as well as with the relevant structural units of the University and institutions abroad.

#### **Article 4. Governance and management of the foundation**

1. The Foundation is governed by the Coordination Board, which includes the Rector of the University, the Vice-Rector for Science, the Director of the Scientific-Research Institute of Experimental and Clinical Medicine, and two invited persons. Coordination Board meeting is considered valid if attended by more than half of the members of the Board. A decision is acknowledged as valid if more than half of the members vote. In the case of equal votes, the Rector shall cast the decisive vote. The meeting of the Coordination Board is convened by the Chairperson and recorded in the minutes. The minutes of the meeting is signed by the Chairperson and the Secretary of the Coordination Board.

2. Coordination Board of the Foundation is chaired by the Rector of the University, and in his/her absence - the person appointed by him/her from the Board. The Chairman of the Coordination Board represents the Foundation in various organizations or institutions.

3. Coordination Board of the Foundation:

A) oversees and manages the Foundation activities and is responsible for the achievement of the goals, tasks, and functions assigned to the Foundation;

B) Oversees the University's involvement in scientific and grant projects and determines its funding / co-funding matters;

C) Forms committees / working groups to discuss research issues and projects submitted by university units, as well as thematic groups to discuss various topics of scientific research activities of the University;

4. Based on its objectives, the Foundation annually draws up a draft budget and submits it to the Rector for approval.

**Article 5. Rules for determining the research the project topics**

1. Upon receipt of the research project, the Foundation Coordination Board shall form a group with at least three experts to discuss the project. One member of the group is the academic staff of the university, and the other two members are invited experts. Decisions made by them are sent to the Foundation Coordination Board.
2. If the decision of the Coordination Board is affirmative, the project will be funded.

**Article 6. Determining the funding of a scientific-research unit**

The budget of the University Science Foundation is allocated for scientific research activities.